

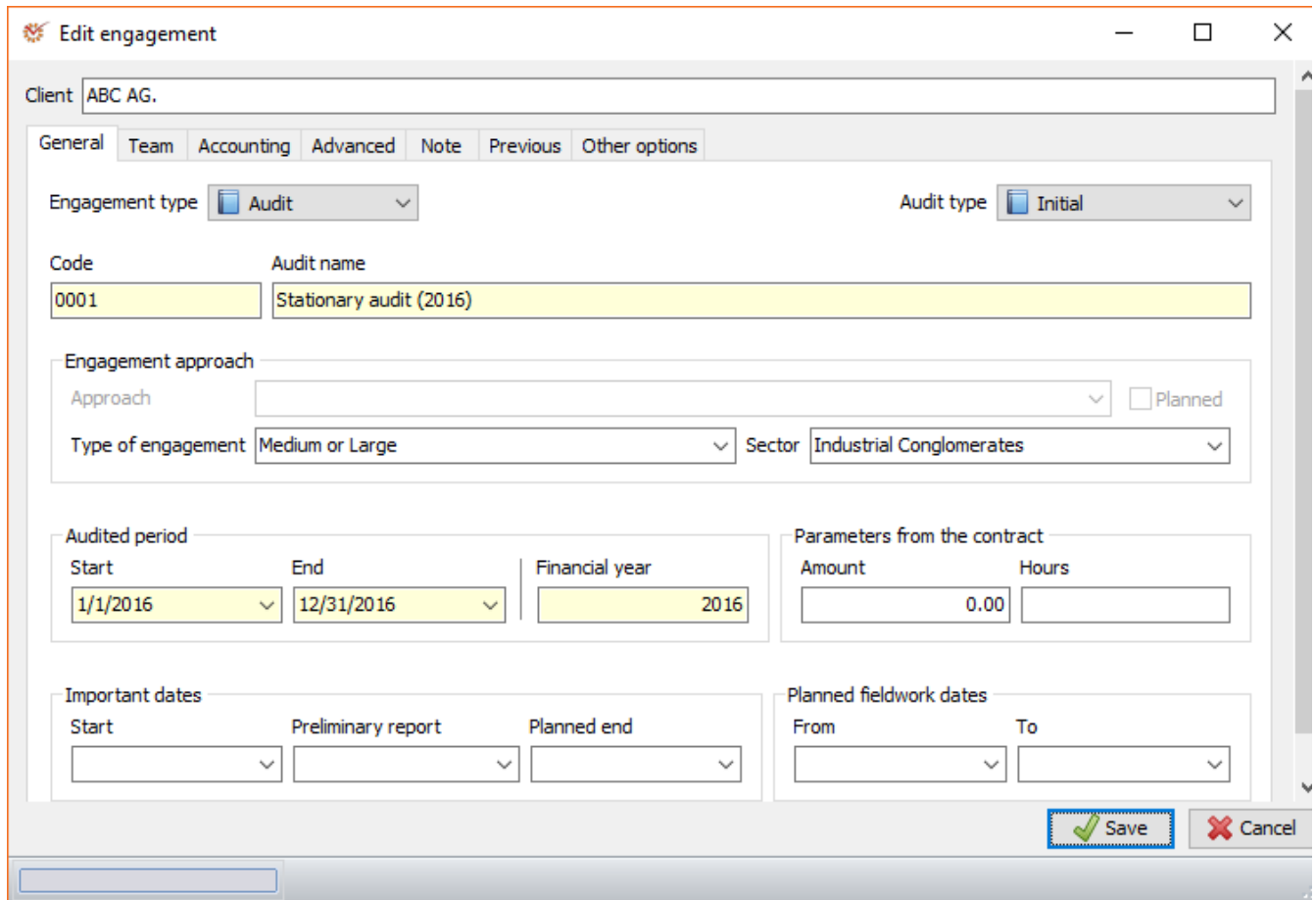


# Edit Engagement

You can access the **Edit engagement** window from two locations:



- **Home** → Click [All/Engagements](#) → Select a client and an engagement → Click  **Edit**
- **Home** → Open the **Audit** tab → Click the  **Edit engagement** button located in the Ribbon



**Edit engagement**

Client: ABC AG.

General | Team | Accounting | Advanced | Note | Previous | Other options



Engagement type:  Audit      Audit type:  Initial

Code: 0001      Audit name: Stationary audit (2016)

Engagement approach: Approach:   Planned  
Type of engagement: Medium or Large      Sector: Industrial Conglomerates

Audited period: Start: 1/1/2016      End: 12/31/2016      Financial year: 2016  
Parameters from the contract: Amount: 0.00      Hours:

Important dates: Start:       Preliminary report:       Planned end:   
Planned fieldwork dates: From:       To:

 Save       Cancel

When you are finished editing the engagement, click the  **Save** button in order to save the changes you made.

Note



The **Edit engagement** active window is identical with the [Create engagement](#) window.